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## Resolution for the Chartering of the Communications Committee

### Authority And Purpose For The Resolution

**WHEREAS**, the Bylaws of the Association (Section 5.03) authorize the Board of Directors to establish Advisory Committees by a Resolution of the Board of Directors; and

**WHEREAS**, the Board seeks the active engagement of the community and seeks to provide opportunities for owners to contribute to the community, should they desire to do so; and

**WHEREAS**, the Board seeks the active engagement of as many owners as possible to help assure that the Association's transparency

### Now, Therefore, Let It Be Resolved:

The Board of Directors hereby charters a Communications Committee:

#### 0.0.1 Purpose

The Communications Committee is charged with the responsibility of writing and distributing Association newsletters in the common interest of the Members, and to generally assist the communications between the Board of Directors, official Committees of the Association, and the Membership.

#### 0.0.2 Responsibilities

All materials authored by the Communications Committee that are intended to be distributed to the Members shall first be reviewed by the Board of Directors or its designee solely for fact-checking and legal implications review. Neither the Board of Directors, nor any designee thereof, shall exercise editorial control beyond the standards listed within this section.

The Communications Committee shall strive for a neutral and journalistic style of presenting facts, not opinions.

#### 0.0.3 Members

The committee shall be comprised of community volunteers and is open to any person willing to contribute to the purpose regardless of Membership in the Association. Communications Committee Members will be appointed by the President of the Association. Appointment consideration criteria will include but will not be limited to relevant experience, willingness, and availability to serve, ability to get along with others, fairness, firmness, and ability to function with a team. Members may be recruited throughout the year by other committee members, Board members, and the committee chair. Appointments to committee membership are subject to confirmation by the Association President or the Board of Directors.

#### 0.0.4 Length of Service

Members of all committees are appointed for one-year terms but may serve longer if reappointed following the Annual Meeting of the Association. The President or Board of Directors may remove any member of the Communications Committee—with or without cause.

#### 0.0.5 Committee Chair

The members of the Communications Committee will elect their own chair as needed. In the event of fewer than three members on the Communications Committee, the President of the Association shall appoint a chair in consultation with the members of the Communications Committee. The chair is responsible for soliciting members for the Communications Committee and seeking the approval of the President for their appointment to the Communications Committee.

#### 0.0.6 Funding the Communications Committee

Any and all expenses, anticipated or actual, shall require Board authorization for payment or reimbursement.

**0.0.7 Relationship to the Board**

The Communications Committee, like all other committees, serves as an adviser to the Board; the Communications Committee Chair reports to the Board. The Communications Committee makes written recommendations to the Board, which may accept or reject them. The Communications Committee shall deliver a written "Communications Committee Report" at least five (5) days prior to all Regular Meetings of the Board of Directors. If the Communications Committee has been inactive during a reporting period, the Report shall simply indicate the inactivity.

**0.0.8 Committee Meeting Schedules**

Because the Communications Committee does not have the authority to spend money or undertake projects without Board approval, their meetings do not have to be posted. However, interested homeowners may contact the Communications Committee Chair to learn when its meetings will be held. Unless legal or personnel matters are to be discussed, owners may attend all meetings of the Communications Committee.

**Vote by the Board of Directors**

| Director       | Motion By | Seconded | Yea (Yes) | Nay (No) | Abstain | Absent |
|----------------|-----------|----------|-----------|----------|---------|--------|
| Eriks Goodwin  |           |          | X         |          |         |        |
| Larry Wilke    |           | X        | X         |          |         |        |
| Mark Bowers    |           |          | X         |          |         |        |
| Nancy Wolf     | X         |          | X         |          |         |        |
| Matt Neuerburg |           |          | X         |          |         |        |

**This Resolution, as a result of the actions of the Board of Directors during a Regular Meeting of the Board of Directors held on January 28, 2024, is hereby:**

**Failed**  
 for lack of a second to the motion

**Rejected**  
 for lack of majority vote to support

**Adopted**  
 by a majority vote of the Board and hereby enacted

Given under my hand, this 28th day of January, 2024 CE

**Certification and Attestation of Resolution:**

I certify that this Resolution is exactly as approved by the Board of Directors:

BY: *Matthew Neuerburg*  
 Matthew Neuerburg, Secretary

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I attest that this Resolution was adopted as above written by the Board of Directors of the Upper Little Warm Springs Association:

ATTESTED: *Eriks Goodwin*  
 Eriks Goodwin, President

